



The University of Montana – Helena

College Council
3:30 p.m. – 5:00 p.m.
September 13, 2011

Present: Daniel Bingham, Russ Fillner, Mike Brown, Gary Frankforter, Suzanne Hunger, Nathan Munn, Jennifer Schade, Steve Lewis, Jeff Block, Joan Schneider, John Hartman, Sarah Dellwo, Kila Shepherd, Kevin Brockbank, Jean Bailey, Carey Grubb; Recorder Winnie Strainer

Assessment

- The group discussed the assessment reviews
 - Not all assessments have been completed
 - Winnie will forward the assessment review groups list to everyone
 - The status of each groups reviews will be discussed at the next meeting

Strategic Plan

- Strategic Plan Development handout was reviewed
- Day of Visioning items will be reviewed
 - The group discussed the differences
 - Measurable
 - College Council requested a list of items under each heading
 - Group agreed to a list of at least 5 items
 - Dean Bingham will review the sticky notes for 5 items under each heading
 - Integrating, planning, and assessment is needed in all areas of the institution
- The 10-Year Accreditation Document
 - Dean Bingham discussed the General Recommendations
 - Need for data and program assessment data
 - BOR Strategic Plan was discussed
 - Steve L. said we need to assess to plan and plan to assess
- Strategic Plan Outline
 - Each area in the handout will have a list of objectives
 - Mission alignment w/BOR Strategic Plan
- The goal today is to identify the broader categories
 - Identify individuals who will take the Strategic Plan Outline to the institution
 - Mike discussed a 3rd Core Theme that comes from the Year One report
 - Partnering for Student Success
 - Developing resources should fall under all Core Themes
 - Items advantageous to the institution should be tied back to the Core Themes

- Themes
 - Partnering for Student Success
 - Supporting the Community
 - Develop Resources
 - Integrating and Expanding Planning and Assessment
 - Engaging Institutional Advancement
 - Academic Excellence
- The group discussed core themes
- Strategic Plan Outline
 - 6 items from the Visioning Day
 - Strategic Plan is long term; 5-10 year out; a living document
 - Along with our Core Themes these should tie back to our mission
 - Also tie back to the BOR Strategic Plan
 - They don't always connect but there should be some overlap
 - Yearly review of the Plan
 - College Council is the group that ties it all together, Mission & Core Themes
 - How are we going to accomplish the objective?
 - How are we going to measure it?
 - Work Groups were discussed
 - Team Leaders
 - Each group will work on one of the concepts
 - Use the outline discussed
 - Evaluate consistently
 - **WORKGROUPS**
 - Developing Resources: John, Russ, Gary, Jeff
 - Partnering for Student Success: Suzanne, Carey, Mike
 - Support the Community: Nathan, Winnie, Jennifer, Kila
 - Integrating, Planning, Assessment: Jean, Sandy, Mike
 - Institutional Advancement: Daniel, Gary, Jeff
 - Academic and Professional Excellence: Sarah, Joan, Steve
 - A Strategic Plan template will be sent to everyone
 - The rough draft should be done by the end of this semester
 - The plan will be refined during spring semester 2012
 - Miscellaneous
 - Gary will review insurance claims info at the next meeting

Meeting adjourned